

科目名	仕事の英会話 CA	対象学年	2年	期間	通年
		曜日・時限	月・5-6限	授業回数	90分×34回
授業種別	演習(担当講師実務経験有)	週回数	1回	取得単位	4単位
授業目的	キャビンアテンダントの各種業務における確実な英会話力を養成する。				
達成目標	<ul style="list-style-type: none"> <li>・お客様の質問に英語で答えることができる。</li> <li>・お客様に英語で案内ができる。</li> <li>・乗務員同士の報告、連絡、相談等を英語で話し、書くことができる。</li> </ul>				
授業回	授業内容				
1	Cabin Attendant: General Service vocabulary/Phrases/Dialogues①				
2	Cabin Attendant: General Service vocabulary/Phrases/Dialogues②				
3	Cabin Briefing and Cockpit Briefing ①				
4	Cabin Briefing and Cockpit Briefing ②				
5	Cabin Attendant: Detailed Service Boarding & Before Take-off ①				
6	Cabin Attendant: Detailed Service Boarding & Before Take-off ②				
7	Cabin Attendant: Detailed Service Boarding & Before Take-off ③ / Exam Prep				
8	前期中間試験				
9	前期中間試験(解答・解説)				
10	Cabin Attendant: Detailed Service Drink & Meal Service ①				
11	Cabin Attendant: Detailed Service Drink & Meal Service ②				
12	Cabin Attendant: Detailed Service Drink & Meal Service ③				
13	Cabin Attendant: Detailed Service Drink & Meal Service ④ / Exam Prep				
14	前期期末試験				
15	Cabin Attendant: Detailed Service In-flight Sales ①				
16	Cabin Attendant: Detailed Service In-flight Sales ②				
17	Cabin Attendant: Detailed Service In-flight Sales ③				
18	Cabin Attendant: Detailed Service Public Announcement(PA)①				
19	Cabin Attendant: Detailed Service Public Announcement(PA)②				
20	Cabin Attendant: Detailed Service Public Announcement(PA)③				
21	Train Attendant: General Service Phrases/Dialogues ①				
22	Train Attendant: General Service Phrases/Dialogues ②				
23	Cabin Attendant: Detailed Service C.I.Q.(Customs,Immigration,Quarantine)①				
24	Cabin Attendant: Detailed Service C.I.Q.(Customs,Immigration,Quarantine)②				
25	Cabin Attendant: Detailed Service General Information①				
26	Cabin Attendant: Detailed Service General Information②				
27	Cabin Attendant: Detailed Service Extra Care①				
28	Cabin Attendant: Detailed Service Extra Care②				
29	Cabin Attendant: Detailed Service Before Landing and Disembarking①				
30	Cabin Attendant: Detailed Service Before Landing and Disembarking② / Exam prep				
31	後期期末試験				
32	後期中間試験(解答・解説)				
33	Cabin Attendant: Problems and Emergency ①				
34	Cabin Attendant: Problems and Emergency ②				
成績評価	定期試験(前期中間試験20%・前期期末試験20%・後期期末40%)、出席率(20%)				
備考	*In-house Text				

科目名	仕事の英会話 GS①②	対象学年	2年	期間	通年
		曜日・時限	月・5-6限	授業回数	90分×34回
授業種別	演習	週回数	1回	取得単位	4単位
授業目的	To improve students' general and industry specific English communication ability. To increase their vocabulary, grammatically correct sentence forming ability, and listening and pronunciation skills.				
達成目標	To enable students to function effectively in an English speaking environment when dealing with customers' needs, wants and complaints. To provide students with appropriate language skills to perform their job at a satisfactory level.				
授業回	授業内容				
1	Review of GS General Service - Vocabulary review				
2	Review of GS General Service - Practice using vocabulary				
3	Review of GS General Service - General phrases review				
4	Review of GS General Service - General Service Dialogue review				
5	Review of GS General Service - General Service Dialogue practice				
6	Review of GS General Service - General Service Dialogue role-plays				
7	Review of GS Passenger General Service - Vocabulary review				
8	1st Semester Mid-term Exam: written and speaking test				
9	Review of GS Passenger General Service - Practice using vocabulary				
10	Review of GS Passenger General Service - Phrases and questions review				
11	Review of GS Passenger General Service - Dialogue and role plays.				
12	Lounge: In the lounge - Introduction				
13	Lounge - Phrase review				
14	1st semester written and speaking exam				
15	Lounge - Practice				
16	Lounge - Role plays				
17	Ground Staff Problems Vocabulary introduction				
18	Ground Staff Problems Vocabulary practice				
19	Ground Staff Problems Vocabulary review				
20	Ground Staff Problems Problem Phrases				
21	Ground Staff Problems Problem Dialogues				
22	Ground Staff Problems Problem Dialogues - role-play				
23	Ground Staff Problems Problem - review				
24	Ground Staff Additional Questions Vocabulary introduction				
25	Ground Staff Additional Questions Vocabulary practice				
26	Ground Staff Additional Question Vocabulary review				
27	Ground Staff Additional Question Additional Phrases				
28	Ground Staff Additional Question Additional Dialogues				
29	Ground Staff Additional Question Additional Dialogues - role-plays				
30	Ground Staff Additional Question Additional Dialogues - review				
31	2nd semester written and speaking exams				
32	Buying a ticket - Vocabulary introduction				
33	Buying a ticket - Vocabulary practice - Phrases				
34	Buying a ticket - Dialogue - role-plays				
成績評価	Class activities 10%, quizzes 10%, written and speaking exams 50%, attendance 30%				
備考	*In-house Text				

科目名	仕事の英会話 AC	対象学年	2年	期間	通年
		曜日・時限	月・5-6限	授業回数	90分×34回
授業種別	演習	週回数	1回	取得単位	4単位
授業目的	To get students ready for the job interview with air cargo companies. To get them ready to use English in their upcoming jobs.				
達成目標	Students will be able to participate in both sides of the job interview process. They will be able to participate actively and effectively in pair groups while assuming the roles of customer and air cargo agent. They will study air cargo vocabulary and expressions.				
授業回	授業内容				
1	Ground Handling / Air Cargo Overview				
2	Review Ground Handling / Air Cargo Overview				
3	Baggage Handling 1				
4	Baggage Handling 2				
5	Ground Handling 1 / Air Cargo Logistics I 1				
6	Ground Handling 2 / Air Cargo Logistics I 2				
7	Ground Handling 3 / Air Cargo Logistics I 3				
8	Air Cargo Logistics II 1				
9	Exam Prep; question and answer activities				
10	1st Semester Mid-term Exam: written and speaking test				
11	Air Cargo Logistics II 2				
12	Air Cargo Logistics II 3				
13	Exam Prep; question and answer activities				
14	1st semester written and speaking exam				
15	Air Cargo Logistics II 4				
16	Air Freight Shipping 1				
17	Air Freight Shipping 2				
18	Air Freight Shipping 3				
19	Air Freight Shipping 4				
20	Baggage as Cargo 1				
21	Baggage as Cargo 2				
22	Baggage as Cargo 3				
23	Baggage as Cargo 4				
24	Baggage as Cargo 5				
25	Sending an animal as cargo 1				
26	Sending an animal as cargo 2				
27	Sending an animal as cargo 3				
28	Sending an animal as cargo 4				
29	Sending an animal as cargo 5				
30	Exam prep				
31	2nd semester written and speaking exams				
32	Review; conversation activities				
33	Review; conversation activities				
34	Review; conversation activities				
成績評価	Class activities 10%, quizzes 10%, written and speaking exams 50%, attendance 30%				
備考	*In-house Text				

科目名	仕事の英会話 HT	対象学年	2年	期間	通年
		曜日・時限	月・5-6限	授業回数	90分×34回
授業種別	演習	週回数	1回	取得単位	4単位
授業目的	The objective is to help improve each student's spoken (oral) and receptive (listening) proficiency especially in language that will be useful for a job in a hotel all the while building on the foundation of study in English Conversation I.				
達成目標	Improvements to the core study areas covered in ECI, which include: (1) the formation of the complete, grammatically-correct spoken English (2) appropriate application of vocabulary (inc. technical terms), whenever possible (3) comprehension and applied usage of common, useful idiomatic expressions (4) the ability to express one's ideas in a simple, clear, and correct manner				
授業回	授業内容				
1	Hotels, jobs, words, phrases (speed) / Key hotel words (in pictures)				
2	Review of Hotel 1-1 / rates for cheapest rooms of some local hotels				
3	Review of Hotel 1-2 / Check-in worksheet				
4	Review of Hotel 1-3 / Giving train directions 1				
5	Sightseeing spots 1 / Giving train directions 2 / Room rates				
6	Doorman handout / Review of Hotel 1-4 / Giving train info				
7	Midterm exam preparation				
8	1st Semester Mid-term Exam: written and speaking test				
9	Return Mid-term Exam and Review / Front desk (English-Japanese handout)				
10	Types of restaurants / Reception phrases / Sightseeing spots 2				
11	Presentation day and presentation quiz				
12	Restaurant vocabulary				
13	Final exam preparation				
14	Final exam writing and speaking				
15	Return writing exams and review				
16	Review of the semester role plays				
17	Hotel 2 vocabulary 1 / Amenities, Facilities, Guest Services / Admission prices 3				
18	Amenities, Facilities, Guest Services / Hotel 2 vocabulary 2 / Sightseeing spots 2				
19	Quiz 1 / Hotel 2 vocabulary 3 / Hotel 2 phrases 1				
20	Hotel 2 phrases 2 / Hotel 2 dialogues 1 / Admission prices 2				
21	Hotel 2 dialogues 2				
22	Quiz 2 / Go over Guest services/ Questions & Problems vocabulary 1				
23	Questions & Problems vocabulary 2 / Sight seeing spots 3 / dates of special events				
24	Questions & Problems phrases / apology, restate, reason, solution, suggestion				
25	Questions and Problems dialogues / Talking about event dates at hotels				
26	Review responding to customer requests and complaints / Talking about restrictions 1				
27	Cross-Culture Presentations / Sightseeing spots 4 / Talking about restrictions 2				
28	Review talking about restrictions concerning their hotels				
29	Review restaurant handout / Discuss what can be done at day trip sites				
30	Final Exam preparation				
31	2nd semester written and speaking exams				
32	Return and review final exam / Share what can be done at their hotels				
33	Absurd complaints and requests discussion / Review frequently used phrases				
34	Final review of hotel material / Discuss their hotels' selling points				
成績評価	Class activities 10%, quizzes 10%, written and speaking exams 50%, attendance 30%				
備考					